



## **FOLLOW-UP APPOINTMENTS**

We recommend 4-6 weeks from your last appointment. This does not mean that you cannot come in sooner. If you cannot return within this time period, you can re-order your remedies if you feel they are still helping you. Below are instructions for re-ordering formulas.

To reorder, please supply us with the following information:

- 1-Name
- 2-Shipping address
- 3-Daytime phone number
- 4-Email (if you have one so you can track your order with UPS). We only use UPS to ship out orders.
- 5-Credit Card information. We accept Visa, Master card, American express, Discover, and debit cards. We will need all 16 numbers, expiration date, security code, and the zip code associated with this card.
- 6-Label information found on the bottle which includes name, scan type, and date. If ordering for more than one person, please specify.

## **CONTACT US**

### **Office Hours**

Business hours: Monday-Friday, 9:00-6:00. (Appointments after 5:00 vary weekly).

Phone—732 979 2525

Fax—732 979 2454

Address- 515 Toms River Rd., Jackson, NJ, 08527

[Email-info@suttonbio.com](mailto:info@suttonbio.com)

Online appointment scheduling can be done at [suttonbio.com](http://suttonbio.com)

\*\*\*\*\*We are closed on weekends. If you leave a message or email us outside of regular business hours, you will not get a response until the next business day.

\*\*\*\*\*We are not a medical facility nor do we treat emergencies. In case of an emergency, please contact your medical doctor or nearest emergency room. If you are having a problem with your formula and do not know how to proceed, simply stop the formula and call our office on the next business day.